**EVENT MANAGEMENT PAPERWORK:** Maria Munoz

**Reminders**

* NMAA Spring Online Rules Clinics: 2/1 to 2/28
* XC Schedule Preference Form DUE: 2/15
* **Guests & Presentations**
* **NMAA Information**
* Commission Meeting: Wednesday, 2/1
	+ Discussion Items of note:
		- scholastic eligibility
		- adjustment of appeal fees
		- classification & alignment
	+ Action Items of note:
		- student transfers after tryout
		- 8th grade participation: home attendance zone school
* Board Meeting: Wednesday, 2/15 (agenda TBD)
* **Sports Medicine/Athletic Training**
* **District & Department Information**
* Capital Equipment Fund: assessment, prioritize, timeline
* **Coordinator Reports**
* Rich Gerrells
	+ transportation: scrimmage travel, spring bus reservation/confirmation
	+ travel authorization forms: spring sports
	+ declaration date: baseball/softball – Tuesday, 2/21
* Ron Warren
	+ golf: adjustment to spring schedule
	+ tennis: APS Singles seeding meeting: Tuesday, 2/21
	+ spirit: state registration deadline: Friday, 2/17
* Ed Drangmeister
	+ track & field: JV schedule - meet host assignments
	+ track & field: out-of-state travel (individual) for state qualifying
* **Resources for the School Athletic Director**
	+ **Joe Williams/Matt Espinosa**
		- sub-varsity football proposed regulations

* + **Pete Pino/Ray Rodriguez**
		- initial review/revision/recommendation of APS summer policies, procedures & guidelines
	+ **LeeAnn Moores/John Barnhill**
		- * + collection of student-athlete information/confirming eligibility: overview of consistent practices & development of checklist
	+ **Ben Brown/Tom Herndon**
		- * + development of pre-season/in-season/post-season to-do lists for school AD for fall, winter and spring seasons
	+ **Shonn Schroer/Adrian Ortega**
		- * + on-campus event management (volleyball, soccer, basketball, wrestling, baseball, softball, tennis): development of consistent practices and checklist
	+ **Joe Coleman/Roy Sanchez**
		- * + overview of school athletic staff (coaches, athletic trainer, support staff, event staff) supervision
* **Items/Considerations/Discussion for Next Time – TUESDAY, FEBRUARY 14 @ 8:30am**