**EVENT MANAGEMENT PAPERWORK:** Maria Munoz

**Reminders**

* NMAA Spring Online Rules Clinics: 2/1 to 2/28
* XC Schedule Preference Form DUE: 2/15
* **Guests & Presentations**
* **NMAA Information**
* Commission Meeting: Wednesday, 2/1
  + Discussion Items of note:
    - scholastic eligibility
    - adjustment of appeal fees
    - classification & alignment
  + Action Items of note:
    - student transfers after tryout
    - 8th grade participation: home attendance zone school
* Board Meeting: Wednesday, 2/15 (agenda TBD)
* **Sports Medicine/Athletic Training**
* **District & Department Information**
* Capital Equipment Fund: assessment, prioritize, timeline
* **Coordinator Reports**
* Rich Gerrells
  + transportation: scrimmage travel, spring bus reservation/confirmation
  + travel authorization forms: spring sports
  + declaration date: baseball/softball – Tuesday, 2/21
* Ron Warren
  + golf: adjustment to spring schedule
  + tennis: APS Singles seeding meeting: Tuesday, 2/21
  + spirit: state registration deadline: Friday, 2/17
* Ed Drangmeister
  + track & field: JV schedule - meet host assignments
  + track & field: out-of-state travel (individual) for state qualifying
* **Resources for the School Athletic Director**
  + **Joe Williams/Matt Espinosa**
    - sub-varsity football proposed regulations

* + **Pete Pino/Ray Rodriguez** 
    - initial review/revision/recommendation of APS summer policies, procedures & guidelines
  + **LeeAnn Moores/John Barnhill** 
    - * + collection of student-athlete information/confirming eligibility: overview of consistent practices & development of checklist
  + **Ben Brown/Tom Herndon** 
    - * + development of pre-season/in-season/post-season to-do lists for school AD for fall, winter and spring seasons
  + **Shonn Schroer/Adrian Ortega**
    - * + on-campus event management (volleyball, soccer, basketball, wrestling, baseball, softball, tennis): development of consistent practices and checklist
  + **Joe Coleman/Roy Sanchez** 
    - * + overview of school athletic staff (coaches, athletic trainer, support staff, event staff) supervision
* **Items/Considerations/Discussion for Next Time – TUESDAY, FEBRUARY 14 @ 8:30am**